

Finance Director

Sydney, NSW

Short Description

Seeking an EL2 and an EL1 candidates with demonstrated financial leadership and accounting experience.

- 2 roles - 1XEL2 & 1XEL1
- 6 + 12-months contract
- City-based Federal Government Agency

Full Job Description

Our agency is assisting a Federal Government agency in sourcing an EL2 Finance Director and an EL1 Assistant Director, Financial Accounting and Treasury. Both roles are for an initial 6-month contract with a potential extension for an additional 12 months. These roles will be responsible for providing leadership to the Financial Reporting and Treasury and building productive working relationships across the agency.

All applicants must have a valid BASELINE clearance to be eligible to apply for this role.

KEY RESPONSIBILITIES:

- Manage the financial statement process.
- Drive the development/review of the agency's financial policies and procedures, ensuring alignment with business needs and broader strategic objectives, finance initiatives, and frameworks.
- Lead the management of the month-end financial processes.
- Provide expert financial advice and input to business decisions and projects e.g. CAPEX/OPEX classifications.
- Management of the ANAO external audit process.
- Oversee the Tax and Treasury functions – ensure tax obligations are met (i.e.: BAS/FBT). Note FBT supported by an external provider.
- Lead and provide input into divisional and corporate projects and initiatives aimed at enhancing the efficiency and effectiveness of Austrade operations including offshore.
- Drive ongoing improvement in business practices in financial policies, procedures, and practices.
- Contribute to a highly skilled and qualified finance network and delivering independent, trusted advice to key stakeholders.
- Oversee compliance with accounting standards.

KEY REQUIREMENTS:

- Demonstrate experience with accounting systems similar to SAP, TM1, P2P, and TRIM, or the ability to quickly acquire the skills to successfully navigate and use the systems.
- Proven ability to lead and mentor people in a dynamic environment.
- Proven financial and business acumen, including as it relates to developing strategic and operational plans, managing risk, and driving business efficiency and improvement.

- Exceptional communication including the ability to influence and manage relationships with senior executives and a wide variety of internal and external stakeholders.
- Proven track record of delivering outcomes and initiatives, and the ability to manage competing demands particularly in the areas for which the position is responsible.