

# John Smith

March 10, 2024

**Dear Hiring Manager,**

I am delighted to apply for the role of Senior Mechanical Engineer at Refined Hire. With over 8 years of experience in the field, I am confident that my extensive background in utilising engineering software for lightweight materials creation will be a valuable asset to your organisation.

Throughout my career, I have demonstrated a strong commitment to excellence and innovation in mechanical engineering. My ability to architect and execute projects with precision has resulted in successful outcomes and recognition within the industry.

I am known for my meticulous attention to detail and precision when handling delicate materials. Additionally, I have a proven track record of effective communication, having served as a liaison between various teams including design, production, quality assurance and machine shop floor personnel.

What particularly attracts me to Refined Hire is its work within the healthcare industry. During my tenure at Warner & Spencer, I gained insight into the challenges of working in an FDA-regulated environment. I take pride in adhering strictly to safety and sanitation regulations, ensuring compliance at all times. Moreover, I prioritise staying abreast of the latest industry trends and best practices, ensuring that my team and I consistently uphold the highest standards on the shop floor.

I am enthusiastic about the opportunity to bring my skills and experience to the talented team at Refined Hire. Enclosed, you will find my resume, which provides further details of my qualifications and accomplishments. I eagerly anticipate the opportunity to discuss how I can contribute to your organisation's objectives and drive innovation within the mechanical engineering department. Please feel free to contact me at your earliest convenience.

Sincerely,  
**John Smith**



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